

## JOB DESCRIPTION

### CITY OF

### SULPHUR SPRINGS, TEXAS

JOB TITLE: Maintenance Worker (For personnel in the Water and Sewer, Parks and Recreation and Street Departments)

JOB SUMMARY: Maintenance workers in the Water and Sewer Distribution Department must meet certification requirements as set out by Texas Water Commission, within six months after employment.

All workers must be able to perform the various tasks, including but not necessarily limited to, the job functions listed below in order to keep the grounds of all city properties and rights of way clean, tidy and well trimmed, participate in regular repair and maintenance of city streets and participate in regular repair and maintenance of city water and sewer distribution lines and systems. Will occasionally participate in the work of other departments, as directed by your supervisor, in order to maintain an acceptable level of public service.

Must have basic repair and maintenance skills needed to work in and around buildings and structures owned by the City.

#### PRINCIPAL DUTIES AND RESPONSIBILITIES:

1. Must be physically able to frequently lift a minimum of fifty pounds of weight, use a shovel, stoop, bend, squat, climb ladders, sit, stand and walk for extended periods of time and drive a motor vehicle in order to effectively and efficiently perform daily assigned duties.
2. Must be able to work effectively in environmental extremes such as heat and cold. Must also be able to work under noisy and/or dusty conditions using required hearing and breathing protection.
3. Must be literate in visual, verbal and written communication skills in order to report to superintendents the results of organized, periodic inspections of buildings relative to neatness and structural integrity and safely, yet effectively, work around chemicals/hazards that display precautionary warnings.
4. Must have the visual, physical, mobile and mechanical aptitude to operate and service power equipment including, but not necessarily limited to, lawn mowers, edgers, trimmers, concrete and pipe saws. Must be physically able to clean flower beds, prune shrubs and trees, rake and remove leaves and pick up litter on a daily basis. Must have a working knowledge of units of weights and measures to facilitate the application of fertilizers, herbicides and pesticides.

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PRINCIPAL DUTIES AND RESPONSIBILITIES (cont.)

5. Must be able to effectively install/repair playground and sports equipment in parks, apply paint to playground and sports equipment and city owned structures and repair walkways in a timely manner.
6. Must be responsibly sensitive to citizens comments and complaints concerning city streets, parks, distribution systems and structures.
7. Must have a clear knowledge of departmental duties and policies and a clear understanding of accountability to your supervisor.
8. Must possess a valid Texas Drivers License and abide by all state and local motor vehicle safety laws.