

CITY OF SULPHUR SPRINGS  
DOWNTOWN REVITALIZATION BOARD  
MEETING MINUTES  
APRIL 28, 2020  
5:30 PM

Present: Vice Chairperson Robin Boshears,,Board Member Tyler Law, Board Member Phyllis Roundtree

Absent: Chairman Mike Elliott, Board Member Helena Martinez

Staff: Tory Niewiadomski, Community Development Director, Jennifer Graham, Community Dev. Admin. Asst.

**CALL MEETING TO ORDER:**

Vice Chairperson Robin Boshears called the meeting of the Downtown Revitalization Board to order at 5:30P.M.

**DISCUSSION/ACTION ON DOWNTOWN REVITALIZATION BOARD MEETING MINUTES OF FEBRUARY 18, 2020:**

Consider for approval the Downtown Revitalization Board meeting minutes of February 18, 2020. Board Member Tyler Law moved to approve the meeting minutes as presented. Board Member Phyllis Roundtree seconded. Motion carried, all voting aye.

**DISCUSSION/ACTION ON A SIGN APPLICATION FOR 307 MAIN.**

The applicant has multiple sides of the building facing Main Street. The total wall width is approximately 104 feet in width with both frontages. In order to meet the dimensional requirements of the design manual of one square foot per lineal foot of façade width, the applicant would be permitted 104 square feet of sign area. Staff recommends approval with the condition that the sign meets the dimensional requirements of one square foot for each lineal foot of façade width. Board Member Tyler Law moved to approve the request. Board Member Phyllis Roundtree seconded. Motion carried, all voting aye.

**DISCUSSION/ACTION ON A SIGN APPLICATION FOR 206 MAIN ST.**

The applicant's wall width is approximately 24 feet in width. In order to meet the dimensional requirements of the design manual of one square foot per lineal foot of facade width, the applicant would be permitted 24 square feet of sign area. The applicant is also requesting to update the facade to match closely to the old Lou Viney's restaurant character with the awning area and to upgrade the rear entry door in the back along Tomlinson with storefront doors. Staff recommends approval with the condition the sign meets the dimensional requirements of one square foot for each lineal foot of façade width. Board Member Tyler Law moved to approve the request. Board Member Phyllis Roundtree seconded. Motion carried, all voting aye.

**DISCUSSION/ACTION ON A SIGN APPLICATION FOR 213 MAIN ST.**

The applicant is proposing to install window signage. Window signs are permitted to occupy 30% of the surface area. Staff recommends approval with the condition that the sign meets the dimensional requirements of 30% window covering. Board Member Phyllis Roundtree moved to approve the request. Board Member Tyler Law seconded. Motion carried, all voting aye.

**ANY OTHER BUSINESS**

**ADJOURN**

With no other business before the Board, the meeting was adjourned at 5:41 P.M.