

CITY OF SULPHUR SPRINGS  
DOWNTOWN REVITALIZATION BOARD  
MEETING MINUTES  
JULY 21, 2015  
7:00 PM

Present: Mike Elliott, Jennifer Massey, Mike Horne, Phyllis Roundtree, Tiffany Walker

Staff: Shane Shepard, Director of Community Development, Jennifer Graham, Community Dev. Admin Asst.

Other: Rosa Vega, Sharolette Hyde, Jason Tully

**CALL MEETING TO ORDER:**

Jennifer Massey called the meeting of the Downtown Revitalization Board to order at 7:00 P.M.

**DISCUSSION/ACTION ON DOWNTOWN REVITALIZATION BOARD MEETING MINUTES OF JUNE 30, 2105:**

A motion was made by Mike Horne and seconded by Mike Elliott to approve the minutes of June 30, 2015. Motion carried, all voting aye.

**DISCUSSION/ACTION ON FAÇADE WINDOW DESIGN COMPLIANCE FOR 109 JEFFERSON**

A motion was made by Mike Horne and seconded by Phyllis Roundtree to approve the new window design for the front of the building. Motion carried, all voting aye.

**DISCUSSION/ACTION ON WINDOW SIGN COMPLIANCE AT 109 JEFFERSON**

A motion was made by Mike Elliott and seconded by Tiffany Walker to approve the window sign compliance request. Motion carried, all voting aye.

**DISCUSSION/ACTION ON SIGN COMPLIANCE AT 109 JEFFERSON**

A motion was made by Mike Horne and seconded by Tiffany Walker to approve the sign compliance request for the sign above the business. Motion carried, all voting aye.

**DISCUSSION/ACTION ON AN AWNING REPAIR FOR 216 CONNALLY**

A motion was made Phyllis Roundtree and seconded by Mike Elliott to approve the repair of the awning. The wooden portion of the awning will be repaired and it will be painted back the same color as it currently is. Motion carried, all voting aye.

**DISCUSSION/ACTION ON THE OUTSIDE PAINT COLOR FOR 102 COLLEGE**

A motion was made by Mike Elliott and seconded by Tiffany Walker to approve the paint color. Motion carried, all voting aye.

**DISCUSSION/ACTION ON THE FAÇADE DESIGN FOR 221 MAIN ST.**

A motion was made by Phyllis Roundtree and seconded by Mike Elliott to request that the Owner bring back colors and material being used. Motion carried all voting aye.

**DISCUSSION/ACTION ON THE FAÇADE SIGN DESIGN FOR 108 GILMER ST.**

A motion was made by Mike Horne and seconded by Mike Elliot to deny the the signs as they are submitted and suggest using a blade or door sign. Motion carried, all voting aye.

**DISCUSSION/ACTION ON SIGN COMPLIANCE AT 210 CONNALLY**

A motion was made by Mike Horne and seconded by Mike Elliott to deny the sign currently up and come back to the Board with a new design before another sign is installed. Motion carried, all voting aye.

**DISCUSSION/ACTION ON SIGN COMPLIANCE AT 216 N. DAVIS**

A motion was made by Mike Horne and seconded by Phyllis Roundtree to approve the sign at 216 N. Davis. This sign was already approved by the Board and installed on the building around the corner and moved to this location. Motion carried, all voting aye.

**DISCUSSION/ACTION ON WINDOW SIGN COMPLIANCE AT 202 MAIN ST.**

A motion was made by Tiffany Walker and seconded by Mike Horne to approve the sign on the door. Motion carried, all voting aye.

**DISCUSSION/ACTION ON WINDOW SIGN COMPLIANCE AT 209 MAIN ST.**

A motion was made by Mike Horne and seconded by Mike Elliott to approve the signs on the windows. Motion carried, all voting aye.

**DISCUSSION/ACTION ON SIGN COMPLIANCE AT 211 MAIN ST.**

A motion was made by Mike Horne and seconded by Mike Elliott to table this request until they provide more information on where the sign will be located. Motion carried, all voting aye.

**DISCUSSION/ACTION ON WINDOW SIGN COMPLIANCE AT 211½ MAIN ST**

A motion was made by Tiffany Walker and seconded by Mike Elliott to remove the window sign with the curtain design. Motion carried, all voting aye. A motion was made by Mike Horne and seconded by Tiffany Walker to approve the blade and door sign. Motion carried, all voting aye.

**DISCUSSION/ACTION ON A SIGN DESIGN REQUEST AT 213 MAIN ST.**

A motion was made by Mike Horne and seconded by Tiffany Walker to deny and remove the sign located above the awning. Motion carried, all voting aye.

**DISCUSSION/ACTION ON WINDOW SIGN COMPLIANCE AT 223 MAIN ST.**

A motion was made by Mike Horne and seconded by Tiffany Walker to deny and remove the signs located in the window. Motion carried, all voting aye.

**DISCUSSION/ACTION ON WINDOW SIGN COMPLIANCE AT 227 MAIN ST.**

A motion was made by Mike Horne and seconded by Tiffany Walker to deny and remove the signs located in the window. Staff suggested coordinating with the City to use the poster frames located throughout downtown for advertising events. Motion carried, all voting aye.

**DISCUSSION ON ACTION FLYERS IN WINDOWS**

Staff will write a letter for downtown businesses regarding not allowing action flyers in the windows.

**DISCUSSION/ACTION ON A ROOF TOP DESIGN APPROVAL FOR 107 N. DAVIS ST**

A motion was made by Mike Horne and seconded by Mike Elliott to table this agenda item until the Board could get more detail on the roof top structure. Motion carried, all voting aye.

**ADJOURN**

With no other business the meeting was adjourned at 8:20 pm.