



Plat Application

Meeting Date: _____

Case #: _____

Date Submitted: _____

Date Paid: _____ Amount Paid: _____ Check#/Cash _____

Date Filing Fee Paid: _____ Date Filed: _____ Check#/Cash _____

**(Filing fee is due when approved by City Council or after administrative approval for minor plats)*

Type of Plat: Preliminary Final Minor Plat Replat Vacation Plat

Plat Name: _____

Project Location _____

Lot(s): _____ Block(s): _____ Existing Block/Abstract No.: _____

Owner/Owners Agent _____

Address _____

Telephone Number _____ Email Address _____

NATURE OF REQUEST _____

I understand that it is necessary for me or my authorized agent to be present at the City of Sulphur Springs Planning and Zoning Commission Public Hearing.

Signature of Owner/Owners Agent:

The applicant must be the property owner or his authorized agent. If the property owner is represented by an agent, the agent must provide a **NOTARIZED LETTER OF AUTHORIZATION** from the property owner. A copy of said authorization will be filed with application.

TAX CERTIFICATES FOR PROPERTY MUST ACCOMPANY THE APPLICATION FOR PLACEMENT ON THE AGENDA. (CURRENT YEAR AFTER SEPTEMBER)

CHECK PRINTS MAY BE BLUE LINE OR PAPER. TWO SIGNED REPRODUCIBLES (VELUM OR MYLAR) MUST BE DELIVERED TO CITY HALL OR THE PLAT WILL BE PULLED FROM THE AGENDA.

PLATS REQUIRING A COMMUNITY FACILITIES CONTRACT WILL NOT BE FILED UNTIL THE CONTRACT IS EXECUTED. (UNFILED PLATS WILL EXPIRE IN 12 MONTHS)