

**CITY OF SULPHUR SPRINGS, TEXAS
SPECIAL MEETING OF THE
CITY COUNCIL**

JANUARY 21, 2021

7:00 p.m.

Mayor John A. Sellers called the special meeting of the Sulphur Springs City Council to order at 11:00 a.m. The following council members and staff were present:

Public link: <https://www.youtube.com/channel/UC8CxjG8pt3Cn8DDMgg0xr8g>

Present: Mayor John A. Sellers
Mayor Pro Tem Freddie Taylor
Councilman Doug Moore
Councilman Harold Nash Sr.
Councilman Oscar Aguilar
Councilman Gary Spraggins
Councilman Jay W. Julian

Absent: None

Staff: Marc Maxwell, City Manager
Gale Roberts, City Secretary
Lesa Smith, Finance Director
Tory Niewiadomski, Community Development Director

CALL TO ORDER

Mayor John A. Sellers called the regular meeting of the Sulphur Springs City Council to order at 7:00 p.m.

DISCUSSION/ACTION ON BIDS AND AWARD OF CONTRACT FOR MATERIALS INCLUDING MANHOLES, SEWER MATERIALS, REBAR, CONCRETE AND BEDDING FOR CDBG CONTRACT #7218042 (SAPUTO CONTRACT)

Finance Director Smith presented the staff report. The Finance Department published notices in the paper on December 23, 2020 and December 30, 2020 and sent out notices to over 30 potential bidders for materials needed to complete the project. The City held bid openings for the bid packet items on January 12, 2021. Eight (8) companies responded to the bid invitation.

Staff, along with the grant administrator for the project, Ark Tex COG, has reviewed the bids and has determined that the bids appear to be complete, and fair.

This \$750,000 grant has no out of pocket cost for the City. Saputo’s recent expansion serves as the match for the project. Once materials are purchased and delivered, the Capital Construction department will begin their portion of work on the sewer line expansion.

CDBG Capital Fund Grant - Materials - Bid Tabulation Summary								
	APSCO	Ferguson	Core & Main	Coburn's	DIGG	H&K	Bell Concrete	RK Hall
Manholes	\$15,242.00	\$15,522.34	No Bid	\$15,859.76	\$ 42,272.00	No Bid	No Bid	No Bid
Sewer Line	\$84,387.00	\$83,200.22	\$ 82,040.35	\$81,687.39	\$119,995.50	No Bid	No Bid	No Bid
Rebar	\$ 3,830.40	No Bid	No Bid	No Bid	\$ 5,067.30	\$2,775.00	No Bid	No Bid
Concrete	No Bid	No Bid	No Bid	No Bid	\$ 33,380.00	No Bid	\$ 20,516.00	No Bid
Bedding	No Bid	No Bid	No Bid	No Bid	\$163,300.00	No Bid	\$ 95,620.00	\$ 79,292.00

The staff recommendation is to award the bids as follows:

Base Bid A Manholes: ABSCO - \$15,242.00

Base Bid B Sewer Line: Coburn’s - \$81,687.39

Base Bid C Rebar: H&K Materials - \$2,775.00

Base Bid D Concrete: Bell Concrete - \$20,516.00

Base Bid E Bedding: RK Hall - \$79,292.00

Total of \$199,512.39 for materials needed to complete grant project. Total grant funds available: \$750,000.00 There was a brief discussion. No incoming calls were received. There was no one else to speak to the issue. Councilman Moore moved to approve the staff recommendation. Mayor Pro Tem Taylor seconded and the vote was unanimous.

The motion carried.

DISCUSSION/ACTION ON RESOLUTION NO. 1220 APPROVING THE SELECTION AND AUTHORIZATION FOR GRANT ADMINISTRATIVE SERVICES FOR A 2021-2022 CDBG COMMUNITY DEVELOPMENT FUND

PROJECT AND TO AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT

Mayor Sellers recused himself and Mayor Pro Tem Taylor presided over the meeting at this time.

Mayor Pro Tem Taylor introduced the item and Community Development Director Niewiadomski presented the staff report. The City is preparing to submit a grant application for the 2021-2022 Texas Community Development Block Grant (TxCDBG) Community Development Fund. Applications are due May 3, 2021 and the City will need to hire a grant consultant with the application preparation and contract implementation services. To ensure compliance with the grant criteria, staff sent requests for proposals out to TDA's prequalified firms for professional services. Cities using a third-party grant administrator are required to select an administrative service provider through formal action of the City Council prior to the Grant Administrator preparing the application. Two proposals were submitted from KSBR, LLC and GrantWorks. An evaluation committee reviewed and ranked the proposals. KSBR, LLC was determined to be the recommended firm. There was a brief discussion. No incoming calls were received. There was no one else to speak to the issue. Councilman Spraggins moved to accept the bids and award the contract to KSBR, LLC. Councilman Nash seconded and the vote was as follows:

Ayes: Julian, Nash, Aguilar, Taylor, Spraggins, Moore

Nays: None

Abstain: Sellers

The motion carried.

ADJOURN

With all business complete the meeting was adjourned at 11:13 a.m.